

WOODBIDGE ART CLUB

Minutes of Committee Meeting held 17th November 2011

Apologies: Michelle Parsons, Pauline Kensett, Rosemary Judge

Matters Arising

- Nigel Shooter has visited a company in Norwich to investigate the purchase of an overhead projector and reports that the projector should fully suit the Club's needs. The Club will also need to purchase 2 flat screen TV's plus an HD cable. This will be done as soon as time is available. The complete system should be available for a little less than £1000.
- Christine Lester has confirmed that she will no longer use the Club premises for art lessons due to the dispute this has caused.
- Repairs have been carried out to the kiln which is now in full working order.

Minutes of the last meeting were approved

Chairman's Report

- Nigel reported that there are several problems with the fabric of the Club building that require attention – most are energy related but there is also an issue with rising damp. He has been in discussion with a local building company for carrying out remedial works and has received a quotation for the overall package. This would include:
 - Remedial work to the rising damp – removing the seats from outside walls, forming a DPC, solutions to be applied to the walls and refitting the seats - £4,067 + VAT.
 - Ceiling cladding to be removed and Selotex insulation installed above and below rafters, ceiling cladding to be replaced - £4,085 + VAT.
 - Walls. 52ml thick plasterboard to be applied to the gallery walls, dry lining, plastering and decorating – £2,612 + VAT.
 - Lighting. Installation of 6 'up-lighter' lights plus LED lamps and spot lamps £3,219 + VAT.
 - Heating. The installation of 2 sophisticated programmers at a total cost of £669 + VAT.
- The overall cost of these works would be approximately £18,000. The work could commence after Christmas and be completed before Easter. Don Tucker would act as a consultant on behalf of the Club. The Committee discussed the matter at great length. Val Clark felt that we had a duty of regard to Club members to get two or possibly three quotations for the work. Nigel reported that he had approached a few other companies but they were not interested in quoting for the job. Other Committee members felt that more than one quotation would be appropriate though thought that being able to complete the work during the winter of 2012 could override that requirement. After much

